



Cleveland County Democratic Party Convention April 15, 2023

AGENDA

- Call to order and welcome 10:00 am
- Pledge of Allegiance
- Recognize those in attendance
 - Past Chairs of CCDEMs
 - Volunteers of CCDEMs
 - Elected Officials
- Keynote address
 - Representative Cyndi Munson, Minority Leader of the Oklahoma House of Representatives
- Comments from Elected Officials
- Comments from the Chair
- Treasurer's Report
- Report of the Credentials Committee
- Report of the Rules Committee
- Election of Officers: Chair, Vice Chair, Secretary and (2) Affirmative Action Officers
- Election of State/District Delegates
- Report of the Resolutions/Bylaws Committee
- Consideration of Resolutions/Bylaws
- Additional Business
- Announcements
 - Recognition of Taylor Broadbent, 2021-2023 AA Officer
- Adjournment

Cleveland County 2023 Democratic Party Convention Rules

The following rules shall govern the proceedings of Cleveland County Convention meetings. They are based on the Constitution and Bylaws of the Oklahoma State Democratic Party (ODP), which Constitution and Bylaws, and shall also govern any aspect of the convention not otherwise specified in the following rules.

The current ODP Constitution can be found here:

<https://okdemocrats.org/wp-content/uploads/2021/12/ODP-Constitution-2021.pdf>

The current ODP Bylaws can be found here:

<https://okdemocrats.org/wp-content/uploads/2021/12/ODP-Bylaws-2021.pdf>

As per the ODP Constitution, any question of procedure not otherwise covered by the ODP Constitution, Bylaws, or the Convention Rules shall be governed by Robert's Rules of Order, Newly Revised.

The ODP has provided a Robert's Rules of Order Cheat Sheet here:

<https://okdemocrats.org/wp-content/uploads/2017/06/RobertsRulesofOrderCheatSheet-ODP.pdf>

Rule 1: Agenda

- See attached agenda

Rule 2: Purpose of the Meeting

The purpose of this meeting is to elect County Officers (Chair, Vice Chair, Secretary, and two Affirmative Action Officers) to two-year terms, to elect State Delegates to represent the County at District and State Conventions to two-year terms, and to consider resolutions and such other business as may come before the body.

Rule 3: Resolutions Not in Committee Report

Any resolution not recommended for adoption by the Resolutions Committee may be moved by any delegate of the body if the resolution is submitted in writing to the presiding officer at or before the time the motion is made, accompanied by a petition of support signed by at least twenty-five percent (25%) of the delegates in attendance.

Rule 4: Amending Resolutions

The substance of any resolution may be amended by a delegate's moving such a substantive amendment, provided the amendment is submitted in writing to the presiding officer at or before the time the motion is made, accompanied by a petition of support signed by at least twenty-five percent (25%) of the delegates in attendance. Any purely stylistic amendments to the resolutions (i.e. matters of grammar, spelling, and so forth) or minor corrections of factual error in them do not require a petition of support, but must be given to the Resolutions Committee in writing, on paper or electronically, before the Call to Order. If the Resolutions Committee believes any such proposed non-substantive amendments are in fact substantive, they will request the submitting delegate to gather a petition of support as per the rules on substantive amendments.

Rule 5: Debate

Debate on any motion other than resolutions shall be limited to two (2) minutes for each side, for a total of four (4) minutes. Debate on any resolution or body of resolutions shall be limited to three (3) minutes for each side, for a total of six (6) minutes.

Rule 6: Election of Officers

- A) Order of Election: The order of the election shall be first the Chair, second the Vice Chair, third Secretary, fourth the first Affirmative Action, and fifth the second Affirmative Action officer. The elections of State Delegates shall follow the election of these county officers
- B) Close of Nominations: Nominations shall not be closed by a vote of the Convention, but shall continue until there are no further nominations.

- C) Speeches: Following the close of nominations for each position, each candidate shall be allowed one nominating speech of not more than two (2) minutes, one seconding speech of not more than one (1) minute and a speech by the candidate of not more than two (2) minutes. Speaking order shall be the order in which the nominations were made. Nominating speeches for all candidates shall be given first, then seconding speeches for all candidates, and finally, all candidate speeches, after which the election shall be held.
- D) Voting: All elections of officers shall be by counted vote. If no candidate receives a majority vote on the first vote, there shall be a runoff election between the two (2) candidates receiving the greatest number of votes on the first vote. If there is only one (1) candidate nominated for an office, the chair shall declare that person elected, there shall be no nominating or seconding speeches, and no vote will be taken.
- E) Gender Representation: According to Democratic Party rules, the Chair and Vice Chair must be of different genders (i.e. male, female, or non-binary), as must be the two Affirmative Action officers. The Democratic Party considers gender a matter of self-identification.

Rule 7: Election of State Delegates

- A) District and State Conventions: State delegates are expected to attend both the 4th District Convention on Sunday, April, 30, 2023, in Purcell and the Oklahoma State Convention, June 3-4, 2023, in Tulsa. The District Convention is expected to last from 2 to 4 pm. The State Convention will last two days, with break-out sessions taking place on Saturday June 3 and the election of officers and resolutions considered on Sunday, June 4.. They will also be expected to take part in next year's State Convention to select delegates to the Democratic National Convention.
- B) Delegate Count: The Chair and Parliamentarian will do an informal count of the number of county delegates present at the county convention who wish to be state delegates plus the number of other eligible Democrats whom county delegates plan to nominate to be state delegates. If the number of delegates so identified is equal to or less than the number of delegates to be elected and neither the number of male nor female delegates exceeds half the overall allotment of elected delegates for the county (excluding any non-binary delegates for purposes of this count), the Chair will formally take nominations for these delegate slots and declare them to be state delegates. If only one gender exceeds its allotted number of delegates, the Chair will formally take nominations for delegates of the other gender and non-binary delegates and declare them to be state delegates. Any delegate slots unfilled will be declared vacant, to be filled according to Democratic Party rules.
- C) Formation of Caucuses: If more male and/or female candidates are identified by the Chair and Parliamentarian as wishing to be state delegates than the number of male and/or female state delegate slots to be filled, the Convention will divide into caucuses which shall elect a slate of state delegates corresponding to the gender(s) with candidates in excess of delegate slots. The Rules Committee will then assign its members and the newly-elected County Officers, if necessary, as coordinators to a determined number of caucuses. Once each caucus has recorded the names of its male, female, and non-binary members (including proxies held by those in them), the Rules Committee will assign to each caucus a number of male and/or female delegates to be elected proportional to the size of the caucus, taking into account the gender composition of each caucus if delegates of more than one gender are to be nominated. Smaller caucuses may be asked to consolidate.
- D) Caucus Elections: Each caucus shall then take nominations from its members for their allotted state delegates. County delegates can self-nominate, but need a second. Any non-delegate, registered Cleveland County Democrat can be nominated by a county delegate, provided they receive a second. Caucuses assigned delegates of more than two genders will conduct at least two elections. Each nominee present of a given gender will have the opportunity to give a one-minute speech. Each delegate in the caucus shall cast one (1) vote for his or her choice for state delegate of the gender the caucus is electing. The candidates will then be listed in order of number of votes received, with the top vote recipients being elected as state delegates, up to the number of delegates of that gender allocated to the caucus. In the event there is a tie vote for the election of the final state delegate(s), the persons tied for the final position(s) shall run against each other in a runoff election. The names of nominees not elected as

state delegates shall be recorded as alternates, listed by order of their vote totals. If the caucus is selecting nominees of more than one gender, this procedure will then be repeated. Caucuses can elect non-binary nominees.

- E) Reporting Election Results: Each caucus will report to the Secretary the names and contact information of state delegates and alternates, divided by gender and in electoral order, that it has elected. The Secretary will then report to the Convention the names of those elected to be state delegates by the caucuses.
- F) Assignment of Alternates: Should any state delegate leave office for any reason before the State Convention meets, he or she shall be replaced by an alternate, of the same gender, from the same caucus (if the delegate has been selected by a caucus), based on vote totals and willingness to serve.

2023 Cleveland County Democratic Convention Financial Report for March 2021-March 2023

Balance on March 30, 2021	\$17,304.28
Balance on March 31, 2022	\$14,969.25
Balance on March 30, 2023	\$10,907.41
Total Revenue for two-year period	\$58,075.38
Total Expenditures for two-year period	\$64,472.25

Post-pandemic, the Party returned to in-person activities, but fundraising successfully shifted to virtual/initiative-focused fundraising efforts rather than the traditional in-person events. The exception was the 2022 Labor Day event which netted \$3,257. The balance of the \$58,075.38 income over the past two years was thanks to the generous support of our recurring donors via automatic bank transfer, ActBlue, and WePay, and miscellaneous donations at headquarters for merchandise and signs.

Recurring donations stand at \$1,286 (up from \$1,224 per month two years ago). Currently those donations are sourced from at: \$565 via ACH; \$620 via ActBlue; \$101 via ActionNetwork. These generous sustaining donors have solidified our ability to cover all our overhead with recurring donations. THANK YOU!

Regular monthly bills (utilities, rent, service subscriptions, etc.) continue to be paid via ACH/BillPay as is permitted by ODP bylaws ensuring their on-time payment and reduced resources/postage. These recurring (monthly and annual) expenses continue to hold steady at approximately \$1,200.

Online and credit card donations processing fees total \$1,597.70

Expenses related to State campaigns and GOTV efforts totaled \$25,263.98. As encouraged in the Oklahoma Ethic Commission training for County Political Committees, we opted to support candidates by making a \$6,000 donation to the Oklahoma Democratic Party who, in turn, passed the donation along to individual candidates as per the Central Committee's direction. This prevented making direct contributions or undertaking Independent Expenditures (e.g., advertising paid for by the Party promoting individual candidates or causes).

Specific to the GOTV efforts the central committee focused on postcards and mailers. We utilized volunteers to connect with newly registered voters and bulk mailers to target voters in key races across the county. Further, we invested \$1,950 in billboard advertising to target commuters along the I35 and Sooner Rd corridor during December 2021/January 2022.

The Party continues to host a website and generate a newsletter via ActionNetwork. The Party's reach via social media (particularly FaceBook) continued to expand and has been an effective communication tool with which we promote our events to targeted audiences for a nominal cost.

The County Party did not undertake any "triggering events" (e.g., direct donations to candidates or Independent Expenditures) during campaign seasons.

Respectfully submitted - Jayme Shelton - Vice Chair, and Kathy Rothfusz - Treasurer

Minutes, Cleveland County Convention, April 3, 2021

Cleveland County Democratic Party Vice Chair and Convention Chair Kathy Rothfusz (in the absence of Chair Richard Bornhauser) called the meeting to order at 10:04 am.

After the Pledge of Allegiance and recognition of dignitaries, Kathy Rothfusz read comments on behalf of Chair Richard Bornhauser who is unable to participate in today's Convention.

Kathy Rothfusz in her capacity as Vice Chair/Treasurer delivered the **Financial Report** (attached).

Credentials Committee Report

Katelyn Dockery, chair of the Credentials Committee, delivered the **Credentials Report**. The total number of possible credentialed delegates was 98. 52 delegates are attendance, and therefore, quorum is achieved.

Katelyn Gleason-Dockery, motion on behalf of the Credentials Committee; Travis Darling, second. Accepted without objection

Rules Committee Report

Ben Alpers, chair of the Rules Committee, presented the **Convention Rules**. By direction of the Rules committee, Mr. Alpers moved for adoption of the Cleveland County 2021 Democratic Party Rules as presented. X seconded the motion. The motion passed by voice vote.

Ben Alpers, motion on behalf of the Rules Committee; Troy Green, second. Accepted without objection

Keynote Speaker

Rep. Virgin spoke. Most partisan and divisive session in her 11 years. Most important issues she's seen. Bills of bigotry instead of relief. Expressed hope for the House Dems oklahomafocused.com. Thanked delegation for support over the years and asked delegates to reach out with legislative questions.

ELECTION OF COUNTY OFFICERS

County Chair Nomination:

Destiny Warrior was nominated by Senator Mary Boren and seconded Jason Bingham.

As there was only one nomination, the Chair declared Destiny Warrior the next Chair of the Cleveland County Democratic Party.

At this point, Acting Chair, Kathy Rothfusz, handed the "gavel" to Destiny Warrior.

Vice Chair nomination:

Jayne Shelton was nominated by Melissa Gill and seconded by Jared Deck.

As there was only one nomination, the Chair declared Jayme Shelton the next Vice Chair of the Cleveland County Democratic Party.

Secretary nomination:

Kathy Rothfusz was nominated by Troy Green and seconded by Leslie Bonebreak.

As there was only one nomination, the Chair declared Kathy Rothfusz the next Secretary of the Cleveland County Democratic Party.

Affirmative Action Officers nomination:

Farzad Khalili was nominated for the first position of Affirmative Action Officer by Jared Deck and seconded by Rep. Jacob Rosecrants.

As there was only one nomination, the Chair declared Farzad Khalili the Affirmative Action Officer of the Cleveland County Democratic Party.

Taylor Broadbent was nominated for the second position of Affirmative Action Officer by Katelyn Dockery and seconded by Rebecca Yanez.

As there was only one nomination, the Chair declared Taylor Broadbent the Affirmative Action Officer of the Cleveland County Democratic Party.

DELEGATES & ALTERNATES TO DISTRICT/STATE CONVENTION

Note: County Delegates could self-nominate. Non-delegates required a nomination and a second by two county delegates. Non-delegates are shown with the names of the nominating and seconding delegates in parentheses.

Non-Binary Delegates:

Darling, Travis

Female Delegates:

Alagood, Constance (Connie)

Armstrong, Victoria

Autry, Loretta

Bonebreak, Leslie

Harris, Betty

Hewett, Kathrene

Leader, Pamela (Pam)

Marohn, Jessica

Massura, Leonor

McDowell, Suzette

Menz, Alicia

Newcome-Hatch, Mary

Pierce, Madison

Rand, Katherine (Kathy)

Russell, Donna

Schindler, Barbara

Simpson, Tomea

Yanez, Rebecca

Male Delegates:

Alagood, Mike (N: Connie Alagood; S: Leslie Bonebreak)

Alpers, Benjamin (Ben)

Anthony, Robert (Bob)

Bingham, Jason

Boren, Conner (N: Taylor Broadbent; S: Wes Forbes)

Deck, Jared

Forbes, Wesley (Wes)

Green, Troy

Guy, William (Bill)

Hayes, Gaylon

Hermansen, Eric

Irwin, Will

Ji, Haifeng

Kennedy, Christopher

Lanphere, Alex

Rothfusz, Lans

Sankowski, Edward (Ed)

Zimmerer, Jason

As per the Rules, because there were equal to or fewer nominations than slots allotted, the Chair declared the slate elected.

RESOLUTIONS COMMITTEE REPORT

Committee Chair, Kathy Rand, presented the Resolutions Committee Report.

Eric Hermansen suggested an addition of support for HR 1 be submitted to the District Resolution Committee.

Ben Alpers moved (Jayme Shelton seconded) to accept the Resolutions as presented. Seeing no objections, the Chair declared them accepted.

ADDITIONAL BUSINESS

Jared Deck addressed the Convention as a candidate for House District 44 which will be vacant as Rep. Emily Virgin will term out in 2022.

Troy Green commended the outgoing administration for their dedication over the past two years, especially during the difficult past year and efforts toward making the party strong and stable.

Rep. Jacob Rosecrants expressed his thanks to the county party for their work in his district.

Pam Leader announced the Cleveland County Democratic Women continue to meet monthly on the third Monday of each month via Zoom. Margaret Blevins is co-leader and arranges for speakers. Interested women on Facebook are invited to join the closed Facebook group as well as joining them for their monthly meeting.

Ben Alpers moved to adjourn. Travis Darling seconded. The meeting was adjourned at 12:07 pm.

Respectfully submitted,

Jared Deck
2019-2021 Secretary

A handwritten signature in black ink, appearing to read "Kathy Rothfusz", with a long horizontal flourish extending to the right.

Kathy Rothfusz
2021-2023 Secretary

2021 Cleveland County Democratic Convention Financial Report for March 2019- March 2021

Balance on March 31, 2019	\$9,436
Balance on March 31, 2020	\$20,192
Balance on March 30, 2021	\$18,117
Total Revenue for two-year period	\$79,035
Total Expenditures for two-year period	\$70,354

Due to the COVID-19 pandemic, the Party was able to hold only three of our regular in-person fundraisers before closing down in March of 2020: 2019 Labor Day Celebration; 2019 “Get Out The Vote” fundraiser sponsored by B. Don & Debra Steveson; 2020 Chili Cook-off. Due to the cancellation of the 2020 Spring Fundraiser, and anticipated cancellation of the 2020 Labor Day and 2021 Chili Cook-off, we held an online pledge/fund drive designed and organized by Destiny Warrior and Jayme Shelton titled “Giving Day 2020.” This event sought 20 new monthly donors and 20 one-time donors. This fundraiser garnered 19 one-time donations totaling \$845 and twelve new recurring donors totaling \$212 per month (\$2,544 over the course of a year). Additionally, we continued to provide our t-shirts, signs, and bumper stickers via online donations, particularly during the run-up to the Presidential election. We offered our remaining signs, bumper stickers and special commemorative buttons as a special Inauguration package to raise additional funds. Some items were mailed, while items unable to be shipped were delivered by volunteers.

Generous donors giving over the suggested amount for merchandise and donors making direct gifts to the Party, including one \$5,000 donation in Fall 2020, gave us a healthy balance for GOTV efforts. Since then, several larger one-time donations have been received. These generous donors have more than compensated for the loss in fundraisers over the last year, placing the Party in excellent financial condition going forward.

As a result of the Giving Day drive and several new donors signing up for our Automatic (ACH) Withdrawal plan, recurring donations rose from an average of \$920 per month in 2019 to approximately at an average of \$1,224 per month at present. Currently those donations stand at: \$580 via ACH; \$565 via ActBlue; \$79 via ActionNetwork. These generous sustaining donors have solidified our ability to cover all our overhead with recurring donations. THANK YOU!

Regular monthly bills (utilities, rent, service subscriptions, etc.) continue to be paid via ACH/BillPay as is permitted by ODP bylaws ensuring their on-time payment and reduced resources/postage. These recurring (monthly and annual) expenses continue to hold steady at approximately \$1,200 thanks to a reduction in our phone/internet bill due a plan renegotiation. Utility expenses in 2020 were lower than average due to a refund of deposits from OGE and ONG for 12 months of on-time payment.

While ActBlue, ActionNetwork (WePay), and credit card donations via Square come with processing fees, the convenience of being able to donate online and via credit card have been crucial to our ongoing fundraising efforts.

Some income was received in 2019 and the first two months of 2020 from the Cornbread & Beans “pass the hat,” periodic one-time donations, donations from County Fair, t-shirt donations, and donation jar during campaign season supplemented the recurring donations to cover the monthly operating expenses.

Expenses related to Federal elections totaling \$4,985 were incurred with purchases of Biden/Harris yard signs and bumper stickers to be offered as donation gifts. These expenses were kept under the Federal limit of \$5,000 to avoid the requirement to file with the FEC.

Expenses related to State campaigns and GOTV efforts totaled \$20,586. As encouraged in the Oklahoma Ethic Commission training for County Political Committees, we opted to support candidates by making \$1,500 in donations to the “Coordinated Campaign” on behalf of candidates or transferred funds (\$1,000) to the State Party who, in turn, would contribute to candidates not part of the Coordinated Campaign. This prevented making direct contributions or undertaking Independent Expenditures (e.g., advertising paid for by the Party promoting individual candidates or causes).

Specific to the GOTV efforts, due to the challenges inflicted by COVID-19, campaigns were necessarily more reliant on phone banking and email campaigns. Therefore, the County Party invested a good amount of our GOTV funds in purchasing phone numbers and email addresses to clean up and improve the voter database which benefits all candidates using the database. To that end, the Party invested in email matching and phone number matching services for \$3,434. It also paid \$1,000 to the Oklahoma Democratic Party Veterans to purchase an email/phone list for Veterans in CD4 for candidate use.

Further, we invested \$2,500 in digital advertising which can target a larger audience at less cost than traditional mailers. We did, however, fund the ODP coordinated campaign's "Absentee ballot chase mailer" (a postcard sent to Democrats who applied for but had not yet returned their absentee ballot) to voters in Cleveland County. Cost for this was \$6,250, which the Coordinated Campaign staff designed and implemented. CCDEMS mailed our own “Join the Fight” postcard to newly registered Democrats for a cost of \$3,406 encouraging them to sign up for the newsletter and follow us on social media to engage volunteerism.

Finally, our 2020 Election Budget included \$3,000 for a Post-Election Poll to identify straight-party Democratic voters, again to update our database and to identify Democrats who would be more inclined to get involved or donate if an invitation were extended. This poll is about to go in the field, and we have paid half the invoice with the remaining half due after results are delivered.

We also sent a targeted mailer with a reminder to reapply for Absentee Ballots and to vote in the February election. This mailer cost \$1,322 and was sent to registered Democrats in the City of Norman Wards that were on the February ballot.

Expenses related to community outreach included

- sponsoring a booth at the 2019 Cleveland County Free Fair (\$365),
- participating in the 2019 Norman Holiday Parade (\$527),
- underwriting the 2019 Transgender Day of Remembrance (\$200) at Andrew’s Park (which was co-sponsored by PFLAG, Norman Price and OU Gender Equality Center).
- meeting with and providing lunch with the Noble HS Democrats (\$164)
- providing lunch for the CD4 Native Americans meeting (\$223)
- donating to Young Democrats of Oklahoma for their convention trip (\$100)
- donating to “Backpacks for Asylum seekers” (\$270)

The 2020 County Fair was drastically scaled back due to COVID-19, which necessitated cancelling booths. As the Party had already paid our booth fee, the Central Committee voted to decline the County's intention to refund the payment (\$235) as a sign of goodwill and solidarity during difficult financial times.

In November of 2020, a "socially-distanced" Pipeline to Public Service training for potential candidates was planned at the NCED center. Due to a spike in COVID cases, we moved that session to a virtual format. Unfortunately, the deadline for refund of the venue rental had passed, but NCED has offered to work with us to utilize those funds for a future event.

The Party continues to host a website and generate a weekly newsletter via ActionNetwork. The Party's reach via social media (particularly FaceBook) continued to expand and has been an effective communication tool with which we promote our events to targeted audiences for a nominal cost.

The County Party did not undertake any "triggering events" (e.g., direct donations to candidates or Independent Expenditures) during 2019/2020 campaign seasons. Again, as noted above, these types of expenses were made as a transfer to the State Party, and because of this change in procedure, the Party was not required to submit Ethics Reports in 2019 or 2020.

Respectfully submitted,

Kathy Rothfusz, Vice Chair/Treasurer

Report from the Resolutions Committee 2023

Cleveland County, Oklahoma

New Resolutions

2 new resolutions were submitted. 2 were adopted with some formatting revisions.

2 adopted

Resolution of the Cleveland County Democratic Party

Regarding Toll Road Proposal ACCESS Plan

Resolution submitted by: Charles and Lyntha Wesner
Cleveland County Precinct 325
Congressional District 4th

WHEREAS: protection of the Garber Wellington aquifer is critical to the quality of drinking water for three central Oklahoma cities: Del City, Midwest City, and Norman,

WHEREAS: every public policy by the Norman City Council, since the creation of Lake Thunderbird in the 1960s with the help of US taxpayers' funds, has focused on the water quality protection of this Lake, and

WHEREAS: the proposed ACCESS Plan by the Oklahoma Turnpike Authority (OTA) would seriously threaten the water quality of both the aquifer and the Lake,

NOW, THEREFORE, BE IT RESOLVED: that the Oklahoma Democratic Party requests that the toll road proposal ACCESS Plan by the Oklahoma Turnpike Authority should be abandoned.

Resolution of the Cleveland County Democratic Party

Resolution to Amend the Platform of the Oklahoma Democratic Party
Resolution Opposing Racial Violence

Resolution submitted by: Mary C. Newcome-Hatch
Cleveland County Precinct 211
Congressional District 4th

WHEREAS: our Nation and The State of Oklahoma suffers from lasting racism; and

WHEREAS: hatred and bigotry manifest themselves in harmful acts against Oklahomans and our guests

NOW, THEREFORE, BE IT RESOLVED: that the Oklahoma Democratic Party opposes attacks, hatred, and bigotry against all marginalized people, including people of color, Black, Hispanic, Asian American, Pacific Islander, Jewish, Muslim, and Native Americans communities and repudiate the attacks, hatred, and bigotry in every form.

2023 REORGANIZATION

HOW TO SUBMIT A **RESOLUTION**

Your resolution must be submitted in writing to your county officers who will form a resolutions committee if necessary.

Your resolution must meet the following requirements:

1. Must NOT already be included in the DNC Party Platform (<https://democrats.org/where-we-stand/party-platform>)
2. Must be Oklahoma specific
3. Must be a New Addition or a Contradiction to the National Platform not to a previous year's Oklahoma Democratic Party Resolutions.
- 4. Not a complaint, suggestion, bylaws, or constitution change.**
5. Must follow the proper format and be grammatically correct.

Example:

WHEREAS, the issue is here.

NOW THEREFORE THE DEMOCRATIC PARTY OF OKLAHOMA RESOLVES AS FOLLOWS, here are the policies we can support to resolve it.

NOW, THEREFORE, BE IT RESOLVED, that here is the mission statement for a solution.

HOW TO SUBMIT A **CONSTITUTION OR BYLAWS CHANGE**

Your amendment or change must be submitted in writing to your county officers who will form a C&B committee if necessary.

Your Constitution / Bylaws Amendment or Change must be submitted with the existing text of the portion you wish to change.

Example:

Bylaw 01: The Organizational Meetings [.....]

A. The Precinct Committees shall meet **on the third Thursday in March at 7 p.m.;** however, the County Central Committee of a county, with ten (10) or fewer total delegates,[.....]

PROPOSED CHANGE: (Change the wording to what your suggested change must be.)

Must be specific.

Must not be up for interpretation or decision from the body.

Must be grammatically correct.

